



REQUEST PROPOSAL

Thank you for requesting assistance with locating a venue for your group or meeting. Once you contact us for hotel site selection services, we will commit to:

1. Researching all hotels in your destination of choice to determine availability, features and services to meet your needs.
2. Negotiating on your behalf with available hotels to obtain the best possible rate and concessions.
3. Developing a detailed proposal, including a side-by-side comparison of each hotel's offer.
4. Reviewing and maximizing contracts to assist you in receiving the best deal that meets all your needs.

To get started, please complete this form and FAX IT TO: 813-319-5626, or email to inquiry@venuequest.com

**Meet us at ASAE Connecting07 in Chicago on August 12 – 14, booth #1065.
Bring a lead to the show and receive an extra prize**

At VenueQuest we respect your privacy and your personal information and will not share or distribute your contact information in anyway.

1. Your Information						
First Name:		Last Name:				
Phone:		Email:				
Address:		City:				
State:		Zip:				
Organization:		Referred By:				
2. Event Details						
Date:						
Single Rooms:						
Double Rooms:						
Suites:						
Preferred Location:						
Alternate Locations:						
Will your event require meeting space or rooms for food and beverage functions?			<input type="checkbox"/> YES <input type="checkbox"/> NO			
3. Budget						
Preferred hotel room rate:	Minimum \$ _____ Maximum \$ _____					

Thank you for your request. A VenueQuest Account Executive will contact you soon.

Corporate Office: 8234 Dunham Station Dr, Tampa, FL 33647 (813)-649-8905 Fax: (813)-319-5626

WWW.VENUEQUEST.COM